

AIP COMMUNICATOR

AMERICAN INSTITUTE OF PARLIAMENTARIANS



WINTER 2023

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President's Message:

As we quickly approach the holiday season, I believe it is fitting to express my personal gratitude to the entire membership for its continued support of AIP. On behalf of the officers and directors, we wish you and your families nothing but the best throughout the holiday season!

The American Institute of Parliamentarians Standard Code of Parliamentary Procedure (2nd Ed)

There has been a lot of activity going on since the summer. Most notable has been the much-anticipated release of the second edition of *The American Institute of Parliamentarians Standard Code of Parliamentary Procedure (AIPSC2)*.

AIPSC2 first became available through Amazon in both Kindle and paperback on September 28, 2023, just prior to the American Dental Association's 2023 House of Delegates. During the event, Kay Crews, Al Gage, and Glen Hall (all members of the authorship team), discussed the changes in the new book with about 40 members of the dental community who serve as presiding officers, parliamentarians for their respective dental organizations, or were just curious about the new volume. The presentation was very well-received and provided an opportunity for members of one of the largest professional associations that has historically relied on "Sturgis" and then *AIPSC* to learn what is in store.

By separating the release date from the "effective date" (January 1, 2024), those organizations (like ADA) who cite the current edition of *The American Institute of Parliamentarians Standard Code of Parliamentary Procedure* as their parliamentary authority, have been given ample opportunity to familiarize themselves with the second edition.



▼ Continued on following page



▼ President's Message Continued

West Coast Practicum • January 18 – 20, 2024

Lucky for all of us, most of the authorship team will be present to discuss the new book in greater detail, including how it differs from its predecessor, and how it contrasts with *Robert's Rules of Order Newly Revised* (RONR), at the upcoming annual West Coast Practicum (WCP) whose theme is, ***"In the Tradition of Sturgis.... Introducing the New Edition of AIPSC!"*** This in-person event will take place January 17-20, 2024 at the Embassy Suites in Las Vegas, Nevada. It is sure to be very well-attended, so make your plans early to join what will undoubtedly be one of the highlights on the AIP calendar. Information about the WCP, including registration, can be found at WCP Registration. Of course, feel free to observe the Board of Directors meeting which will take place Sunday morning, January 21, 2024.

Kay Allison Crews, CPP-T, PRP (and Project Manager for AIPSC2) has been named General Coordinator, and Al Gage CPP-T, PRP (a member of the authorship team) is Curriculum Director for the 2024 West Coast Practicum. They have put together an outstanding practicum which will in essence provide a "deep dive" into the nuances of the second edition. For many, this will be the opportunity you have been anxiously awaiting as you work to make your organizations conversant in AIPSC2.

Presiding Practicum • December 8 -10, 2023

We recently offered the Presiding Practicum on December 8-10, 2023. This offering was widely lauded its first go around in December 2022. Under the direction of General Coordinator C. J. Cavin, CPP-T, PRP, and Curriculum Director Ramona Hill, PRP this year's immersive experience is sure to be another overwhelming success. The Presiding Practicum provides plenary sessions focusing on such topics as:

- The Value of Presiding Skills
- Presiding Philosophy
- Finding Your Cadence
- Conflict Management/Resolution
- Script Writing

The practical presiding scenarios are designed as a cohort program that allow participants to practice presiding in a safe learning environment. Registrants are placed in small intimate groups, comprised of individuals with similar skill levels. While they have an opportunity to gain presiding expertise under both AIPSC and RONR, the concept is to allow participants to hone their skill set utilizing the parliamentary authority they are most familiar with.

This is just a small sampling of what is in store. You are invited to monitor our website (<https://aipparl.org>) to keep current on all of AIP's current activities. Until next time, please accept our gratitude for your continued support of the American Institute of Parliamentarians!

* be sure to insert "American Institute of Parliamentarians Standard Code" (without reference to the second edition) in the Amazon search engine,

Robert M. Peskin, DDS, CP





Educational Musings – updates from the Education Department

W. Craig Henry, Director-Education Department

As parliamentarians, we are all teachers. Whether discussing parliamentary procedure, leading a meeting, working with clients, or training on a parliamentary topic, we are teaching others. Very few other professions — lawyers, engineers, accountants, doctors — impart usable knowledge the way we do. That's why AIP offers its teacher certification course to those members who have been credentialed through either AIP or NAP.

From July 16 to August 27, 2023, the Education Department offered the Teacher Certification Course (T-Course) online, led by Instructors Craig Henry CPP-T and Kay Crews CPP-T. The course has been extensively revised into five learning sessions to explore different areas of teaching: organization, theory, and planning; selecting parliamentary topics and being able to provide a "Parliamentary Teaching Moment"; teaching in-person/online/hybrid classes; and preparing and presenting a parliamentary topic. It also demonstrated various aspect of teaching adults and children. Each participant was given the opportunity to be both student and leader at each session. Those members completing the course were:

Kevin Connelly
Steven Cook
Mark Desrosiers
Ramona Marsalis Hill
Laura Meade
Shawn Paine
Justin Schmid
Brandon Walters
Gerry Woods



Maybe you would like to join this teaching experience the next time it is offered. Any certified member of AIP (CP, CP-T, CPP, CPP-T) is eligible to take the course. Registered members of NAP (RP or PRP) may be allowed to take the course as space allows. We currently are planning the next T-Course around the 2024 Annual Session in Indianapolis; one virtual session, followed by two sessions in-person at Annual Session. If this might be of interest to you, please email me and let me know at education@aiparl.org. Or if you would prefer another time or configuration, email me that information instead.

Bonus: Training Opportunities. If you have presentations that you would like to contribute as the basis for eLearning Courses or volunteering to present to a Practicum, Annual Session, or as a virtual presentation on a webinar, we will welcome you to submit your name, the title of your presentation (not the full presentation at this point) and what part you might play in helping with this training.



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Calendar of Events

Additional information regarding dates and registration are available on the AIP website at aipparl.org as they become available.

WCP January 18-20, 2024

Virtual May 31-June 2, 2024

Register Today!
West Coast Practicum

Deadline Dates for the "Communicator"

February 15, 2024

Spring 2024 Issue

May 15, 2024

Summer 2024 Issue

August 15, 2024

Fall 2024 Issue

November 15, 2024

Winter 2024 Issue



West Coast Practicum:

Get ready for the West Coast Practicum, scheduled for January 18-20, 2024, in Las Vegas! The theme of the Practicum is *In the Tradition of Sturgis... Introducing the New AIPSC!* Under the leadership of Curriculum Director Al Gage, CPP-T, we'll be walking through the *AIP Standard Code of Parliamentary Procedure*, second edition, with sessions led by all of the members of the authorship team.

Go to <https://aipparl.wildapricot.org/events> and scroll to the AIP 2024 West Coast Practicum. Information about the hotel and the schedule are both waiting for you there!

A few important things to point out:

1. Prices have not changed at EITHER the hotel or the registration fee since last year's practicum! What else still costs what it did a year ago? The room block for the hotel is sold out, so check nearby hotels for availability. Virgin Hotel and Hyatt Place are both on Paradise Road.
2. Full cooked-to-order breakfast and manager's reception are included each day (it is an Embassy Suites!) Lunch is also provided each day as part of the event registration.
3. Only the Saturday evening dinner is included in the registration. The hotel is conveniently located near the Strip, and across the street from the Virgin Hotel and Casino, which has a number of restaurants.
4. FOUR individuals have signed up to take the CPP exam! One exam will be given each night, beginning Wednesday at 6:00 p.m.. Come cheer your friends and colleagues on!
I look forward to seeing you in Las Vegas!
5. Bring your copy of AIPSC2, or purchase one at WCP, for the authors to sign for your parliamentary library!

Kay Allison Crews, CPP-T, PRP
General Coordinator

**You're invited to participate in
the AIP Virtual Spring Practicum
including Presiding Sessions!**

Save the Date

Friday May 31, 2024 – Sunday June 2, 2024



The Virtual Spring Practicum will have two primary focuses. The first will be presentations that revolve around the three primary authorities that we and our clients interact with and what their default positions are. The attendee will be immersed in a series of lectures and activities that will provide them with a better understanding of what **AIPSC 2nd Edition, RONR 12th Ed, & Model Not-for-Profit Statute** identify as your default rules if you do not have superseding organizational rules.

The second focus will be our popular presiding sessions. These sessions are designed to allow participants to practice presiding in a safe learning environment. Participants will preside through guided scenarios, perfecting their cadence, wording, and comfort. Don't worry, we have beginner, intermediate, and advance groups, plus we allow you to choose the authority you want to practice under.

C.J. Cavin, JD, CPP-T, PRP General Coordinator
David Jackson, CP-T, PRP Curriculum Director



2024 Virtual Practicum Schedule

FRIDAY, MAY 31, 2024

11:00 – 11:10 a.m.	Welcome & Introductions C. J. Cavin, JD, CPP-T, PRP David Jackson, DHSc, PA-C, CP-T, PRP
11:15 – 12:30 p.m.	Topic #1 (75 min)
12:30 – 1:15 p.m.	Lunch Break
1:15 – 2:30 p.m.	Topic #2 (75 Min)
2:30 – 2:45 p.m.	Break
2:45 – 4:15 p.m.	Presiding Lab #1 (90 minutes)
4:15 – 4:30 p.m.	Break
4:30 – 5:45 p.m.	Topic #3 (75 Min)

SATURDAY JUNE 1, 2024

11:00 – 11:10 a.m.	Welcome & Introductions / Morning Announcements
11:15 – 12:30 p.m.	Topic #4 (75 min)
12:30 – 1:15 p.m.	Lunch Break
1:15 – 2:30 p.m.	Topic #5 (75 Min)
2:30 – 2:45 p.m.	Break
2:45 – 4:00 p.m.	Topic #6 (75 Min)
4:00 – 4:15 p.m.	Break
4:15 – 5:30 p.m.	Presiding Lab #2 (90 minutes)

SUNDAY JUNE 2, 2024

10:45 – 10:55 a.m.	Welcome & Introductions / Morning Announcements
11:00 – 12:30 p.m.	Presiding Lab #3 (90 minutes)
12:30 – 1:15 p.m.	Lunch Break
1:15 – 2:30 p.m.	Topic #7 (75 Min)
2:30 – 2:45 p.m.	Break
2:45 – 4:00 p.m.	Topic #8 (75 Min)
4:05 – 4:15 p.m.	Closing Remarks C. J. Cavin, JD, CPP-T, PRP

***** So, You Want to be Credentialed!™ The official guide to gaining your AIP Credentials is available on demand at: www.aip.org.***



Accrediting Department

The Accrediting Department has been hard at work over the past quarter. Congratulations to the new “newest CP” -- Shawn Paine, CP #468.



The Department is working to document all internal policies, and CPP and CP questions are being developed by Department members and CPP members from across the organization, and new questions may be appearing on certification exams soon!

And speaking of certification exams coming soon.... There will be a CPP exam given each night from January 17-20, 2024, at the West Coast Practicum. Four candidates have requested to take the exam. The schedule is as follows:

- Slot A: Wednesday, 1/17/24, 6-8 p.m.
- Slot B: Thursday, 1/18/24, 7-9 p.m.
- Slot C: Friday, 1/19/24, 7-9 p.m.
- Slot D: Saturday, 1/20/24, 4-6 p.m.

In accordance with Departmental procedures, the names of each candidate will not be disclosed prior to their exam.

Hope to see you soon!

Kay Allison Crews, CPP-T, PRP
Accrediting Director

AIP Membership Update

by Rachel Miller-Bleich, Member Services Committee Chair

Now Available: AIP Membership Handbook

Earlier this year, the AIP member services team finalized and published the inaugural AIP Membership Manual which is now available on the AIP website at <https://aipparl.org/member-benefits/>

In the Manual, you will find information about AIP including:

- Mission, vision, and strategic objectives
- A brief history of AIP
- Overview of governance
- Education and accreditation programs
- Core member benefits
- Publications
- Ideas for how to get involved in your association

The handbook was authored by past Member Services Vice Chair, Jim Connors, PRP and informed by members Brandon Walters, CP, PRP, Ann Rempel, CPP-T, PRP and Al Gage, CPP-T, PRP.

Have feedback about the handbook? Share your thoughts at membership@aipparl.org.



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of Parliamentarians

Standard Code of Parliamentary Procedure

2nd Edition



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WELCOME NEW MEMBERS OF AIP

Clement Abonyi
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Allison Batts
Auburn, AL

Nikki Beneke
Dallas, TX

Hardev Bhullar
Surrey, BC

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Franklin, TN

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Mark Cioffi
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Lisa Jones
Chesapeake, VA

Troas Jones
Houston, TX

Kevin Judd
Washington, DC

Darrell Julian
McMinnville, TN

Morris Koffa
Bowie, MD

Guerline Ladouceur Laurore
Hummelstown, PA

Teresina Mahoney
Henderson, NV

Lark Mason
Portland, OR

Laura Matijak
Greenacres, FL

Christiana Mayer
Hillsboro, OR

Mary McCanta
Oakland, CA

Press McDowell
Ballwin, MO

Sofia McDowell
Bloomington, IN

Jaime McKinney
Birmingham, AL

Jalen Meyerpeter
Mesa, AZ

Anne Montgomery
Spokane, WA

Patrice Muhammad
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Manns Choice, PA

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Richard Potter
Helotes, TX

Clarke M Powell
North Charleston, SC

James Praley
Glen Burnie, MD

Thomas Reed
Leesburg, VA

Trevor Shaw
Ketchikan, AK

Angela Smith
Chesapeake, VA

Barry Sullivan
Yonkers, NY

Carol Summerhays
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Michele Whitlock
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